COLUMBUS TECH

CTC Procedure: Faculty Participation in Curriculum Review

The responsibility for the content, quality, and effectiveness of curriculum rests with the faculty and administration at Columbus Technical College (CTC). Faculty are expected to be involved in the development and revision of program curriculum through participation in Instructional Faculty Consortium Committees (IFCC). There is an Instructional Faculty Consortium Committee (IFCC) for each program area. Instructors or other college delegates from each college in the consortium should attend the Instructional Faculty Consortium Committee meetings. Each represented college will have one vote in an IFCC meeting. Each IFCC meets once annually and more frequently, if necessary, to ensure all program curricula are current with business and industry standards.

Faculty participate in Advisory Committees and in the development and evaluation of student learning and program outcomes. All program faculty are required to conduct two advisory committee meetings annually, one of which must contain a curriculum review. The knowledge of advisory committee members is used by faculty to improve program operations and curriculum content. These curriculum changes include, but are not limited to course competencies, required assessment scores for programs or courses, prerequisite courses, Technical Certificate of Credit consolidations, and program elective courses. Annually, every faculty member participates in the development and evaluation of student learning outcomes and program outcomes.

Responsible: Vice President Academic Affairs
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