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| *\\staff-files\users\MAlexander\Documents\CTC Logos & Letterhead Templates-2019\CTC Horizontal Logo\CTC Horizontal.png*  ***LOCAL BOARD OF DIRECTORS’ MEETING***  ***July 25, 2023***  ***12:30 p.m. J. Robert Jones Conference Technology Center***  ***A G E N D A***  ***Welcome and Call to Order Crystal Shahid***  ***Approval of Minutes for***  ***June 27, 2023 Crystal Shahid***  ***Columbus Technical College Update Martha Ann Todd***  ***Departments’ Reports via Presentation President’s Leadership Team***  ***Academic Affairs –*** *David Kuipers*  ***Administrative Services –*** *Karen Thomas*  ***Adult Education –*** *April Hopson*  ***Communications and Student Affairs –*** *Tara Askew*  ***Economic Development –*** *Jamie Loyd*  ***Institutional Advancement –*** *Susan Sealy*  ***Institutional Effectiveness –*** *Amelia Mills*    ***Adjourn Crystal Shahid*** |



***Columbus Technical College***

***Local Board of Directors Meeting Minutes***

***928 Manchester Expressway***

***Columbus, GA 31904***

Tuesday, July 25, 2023

12:30 p.m., J. Robert Jones Conference Technology Center

**Isaiah Hugley**

**Board of Directors**

**Travis Chambers**

Muscogee County

**Senator Ed Harbison**

Muscogee County

**Martin Huff**

Muscogee County

Muscogee County

**Jon-Erik Jones**

Quitman County

**Pam Jordan**

Talbot County

**Judy King**

Muscogee County

**David Lewis**

Muscogee County

**Jerald Mitchell**

Muscogee County

**Sen. Randy Robertson**

Harris County

**Crystal Shahid**

Muscogee County

**Rep. Vance Smith**

Harris County

**Edwina G. Turner**

Stewart County

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**Colin Martin**

Muscogee County

**Jerald Mitchell**

Muscogee County

**Cassie Myers**

Muscogee County

**Sen. Randy Robertson**

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**Crystal Shahid**

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Stewart County

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**President**

***Board Members Present****:* Pam Jordan, David Lewis, Colin Martin, Jerald Mitchell, Cassie Myers, Crystal Shahid, Vance Smith, and Edwina Turner

***Board Members Absent****:* Travis Chambers, Ed Harbison, J. Martin Huff, Isaiah Hugley, Jon Erik Jones, and Randy Robertson,

***Staff Present****:*Tara Askew, April Hopkins, David Kuipers, Jamie Loyd, Amelia Mills, Karen Thomas, and Tommy Wilson (via WebEx)

***Call to Order*:**  Crystal Shahid, the Vice Chair, called the June 27, 2023, meeting to order at 12:30 p.m.

***Approval of Minutes of Last Meeting***: Vice Chairwoman, Crystal Shahid, called for a motion to approve the June 27, 2023 minutes. A motion was made by Edwina Turner to approve the minutes and the motion was seconded by Jerald Mitchell. The motion passed and the minutes were approved.

***Columbus Technical College Update*** – Martha Ann Todd

Presentation included the following:

* + Martha Ann informed the Local Board members about our new secure access system and how we are continuing to improve security measures to ensure that the faculty, staff, and students have a safe working and learning environment.
  + Our goal is always to provide workforce development for our community by providing education and training that will promote job placement, career building, family support, and financial independence
  + Articulation Agreement with CSU
    - Allows CTC students to have a housing option at CSU
    - Offers more than 130 classes with 9 pathways at CTC
    - Guarantees students who complete an associate degree at CTC admission into a bachelor’s degree program at CSU
  + Enrollment over last year increased by 10%
  + We have made come to the end of both our academic year and our fiscal year. Today’s reports will reflect our highlights and victories that has taken place throughout this year.

***Columbus Technical College***

***Local Board of Directors’ Meeting Minutes***

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* + **Academic Affairs** – Report given by David Kuipers
    - BADGR
      * Program enable us to take non-credit training courses and turn them into credit classes for our students
      * Increasing motivation for our students
    - Offering New Programs
      * HDCI Workforce Career Certificate
        + High demand career initiative that targets Adult Ed students
        + Provides High School equivalency and credit programs
      * Biotechnology Lab and Neuromuscular Massage programs to start this Fall
      * Commercial Truck Driver Program with an internship option

* + **Administrative Services** – Report given by Karen Thomas
    - Adult Ed and Perkins Review with no financial findings
    - Upcoming State audit
      * SACSCOC
    - Finalized CARE response
      * Sent out over 7.5 million dollars to assist our students in FY23
  + **Adult Education** – Report given by April Hopson
    - Increase in outside grant funding
      * DECAL Grant
        + Gives students a monthly stifling
        + Pays for books
        + Provide gas cards and pays for fees the HOPE doesn’t cover
      * Welding Trailer
        + 11 students received 3 welding certifications
        + Students are prepared to enter the workforce with tools and protective gear
      * 38 students were served with OSHA and Forklift certifications
      * Received funding from Truist Bank to Serve Harris County Prison
        + 18 students received GED and 33 credentials
  + **Economic Development** – Report given by James Loyd
    - Rebuilt CTC’s Industry Academy and moved to Transport Boulevard
      * 12 national professional certification programs such as:
        + Hospitality
        + Customer Service
        + Resource Management
    - Prat & Whitney Customized Training Badges
      * + Incorporated their official logo
        + 45 of their team members have been awarded over 270 badges
  + Advancement – Report given by Martha Ann
    - Improved the scholarship process
    - Foundation has raised over $844,000 to support students
    - Student Success Fund has given $134,000 to support 334 students
  + 6 new trustees coming in July

***Columbus Technical College***

***Local Board of Directors’ Meeting Minutes***

***June 25, 2023***

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* + **Institutional Effectiveness** – Report given by Amelia Mills
    - How do we serve the college?
      * Mission fulfillment and accountability
      * Compliance and continuous improvement
      * Strategic Planning
      * Provide data
    - We are on target where the college wants to be in the future
  + **Operations** – Report given by Tommy Wilson
    - TCSG Support to repair of south campus roofing project
    - On-going projects
      * Working to complete our new culinary project
      * Advance manufacturing building
      * VECTR Center
  + **Student Affairs** – Report given by Tara Askew
    - Increase in traditional enrollment 6%; increase in dual enrollment 24%
    - CTC food pantry partnered with Feed the Valley
      * Open every Thursday
      * Daytime hours 12-2 PM
      * Evening hours 4-6 PM
    - CTC Expanded Student Support Services and moved all services to the Wright building
    - College official mascot reveal, Saturday, July 29th at 6 PM
  + **Military Services** – Report given by Pat Donahoe
    - * Utilized our GOAL winner Janette Velez to advocate for CTC at Fort Moore
      * Military Spouse’s luncheon
        + Allowed CTC to introduce educational options and improve communication among military community
      * Military Spouse Board
        + Currently advocates for CTC
      * In August we plan to engage in a collaborative meeting with Commanders at FT. Moore and President Rayfield at CSU

Old Business – None

New Business – Vance Smith motioned to nominate Crystal Shahid as chair and Cassie Myers as vice chair. The board voted to accept the nomination and approved them as the new officers.

***Adjourn****: There was no other business for discussion. Upon appropriate motion and second, the Board adjourned at 1:30 p.m. The date of the next Board meeting is scheduled for August 22, 2023. Minutes respectfully submitted by Ms. Shanell Scott, President’s Office.*

**Isaiah Hugley**

**Board of Directors**

**Travis Chambers**

Muscogee County

**Senator Ed Harbison**

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