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| *\\staff-files\users\MAlexander\Documents\CTC Logos & Letterhead Templates-2019\CTC Horizontal Logo\CTC Horizontal.png*  ***LOCAL BOARD OF DIRECTORS’ MEETING***  ***February 28, 2023***  ***12:30 p.m. J. Robert Jones Conference Technology Center***  ***A G E N D A***  ***Welcome and Call to Order Judy King***  ***Approval of Minutes for January 24, 2023 Judy King***  ***Approval of Minutes for September 27, 2022***  ***Approval of Minutes for December 8, 2022***  ***Presentation:***  ***GOAL Student Ken Lockhart***  ***Adult Education Teacher of the Year April Hopson***  ***EAGLE Student April Hopson***  ***Columbus Technical College Update Martha Ann Todd***  ***Adjourn Judy King*** |



***Columbus Technical College***

***Local Board of Directors Meeting Minutes***

***928 Manchester Expressway***

***Columbus, GA 31904***

Tuesday, January 24, 2022

12:30 p.m., J. Robert Jones Conference Technology Center

**Isaiah Hugley**

**Board of Directors**

**Travis Chambers**

Muscogee County

**Senator Ed Harbison**

Muscogee County

**Martin Huff**

Muscogee County

Muscogee County

**Jon-Erik Jones**

Quitman County

**Pam Jordan**

Talbot County

**Judy King**

Muscogee County

**David Lewis**

Muscogee County

**Jerald Mitchell**

Muscogee County

**Sen. Randy Robertson**

Harris County

**Crystal Shahid**

Muscogee County

**Rep. Vance Smith**

Harris County

**Edwina G. Turner**

Stewart County

**Martha Ann Todd**

**President**

***Board Members Present****:* Pam Jordan, David Lewis, Jerald Mitchell, Cassie Myers, Crystal Shahid, and Edwina Turner

***Board Members Absent****:*  J. Martin Huff, Randy Robertson, Jon Erik Jones, Ed Harbison, Travis Chambers, Vance Smith, Judy King, and Isaiah Hugley

***Staff Present****:*Tara Askew, Pat Donahoe, April Hopkins, David Kuipers, Jamie Loyd, Amelia Mills, Susan Sealy, Karen Thomas, and Tommy Wilson (via WebEx)

***Call to Order*:**  Crystal Shahid, the Vice Chair, called the January 24, 2023, meeting to order at 12:30p.m.

***Approval of Minutes of Last Meeting***: Vice Chairwoman, Crystal Shahid, attempted to called for a motion to approve the December 8, 2022, and the September 27, 2022, meeting minutes. However, the motion to approve the minutes was voided as there was not a quorum in place to approve the minutes. Minutes will be approved in the next Local Board of Directors meeting on February 28, 2023.

***Columbus Technical College Update*** –Tara Askew for Martha Ann Todd

Presentation by Ms. Askew included the following:

**Cassie Myers**

* Community Workforce Development

Muscogee County

* Accomplished by properly providing students with:
  + Education and training resulting in jobs and careers that will support families and impower students to become financially independent while contributing to the community
* CTC welcomes Pat Donahoe as the new Special Assistant to the President for Military Liaison.
* David Kuipers, was introduced as CTC’s new Vice President.

  

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* **Academic Affairs –** David Kuipers
  + David Kuipers had joined the CTC team as our new Vice President of Academic Affairs
  + Renee Clark has come on board as the Distance Learning Director
  + Art Beverage is now our Academic Dean for Business
  + New Scheduling software underway
* **Administrative Services** – Karen Thomas
* State purchasing audit has been completed
  + Gypsi Alexander, our Purchasing Manager, has completed the TCSG Purchase Training Academy
  + Preparing for upcoming audits:
    - Adult Education audit
    - Perkins Risk Assessment
    - Full State audit
* **Student Affairs (Enrollment/Communications)** – Tara Askew
* Spring semester began on Monday, January 9th
  + - Enrollment stands with a 19.4% increase
* Fall Commencement Ceremony
  + - December 13, 2022
    - Dr. Fuchko, CSU’s Interim President, delivered the commencement address
  + A total of 1103 credentials were awarded for summer and fall semesters
  + Funding
    - Last semester with student cares relief
    - Support from the foundation
* **Adult Education** – April Hopson
* BADGR Program
  + - 18 badges created
    - 312 Badges awarded
  + DECAL Contract
    - Awarded DECAL contract for Childcare Development Association Program
  + Student Support
    - Five $400 month student stipend
    - Five $50 gas cards or 5 Monthly bus Passes
    - Laptop lending

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* **Economic Development**– Jamie Loyd
* Apprenticeships
  + - Manufacturing
    - Building maintenance
* Continuing Education Courses:
  + - Excel levels I & II
    - Basic Home Plumbing
    - Certified Direct Customer Service
    - Web Design for Beginners I & II
    - Conversational Spanish
* Testing Center
  + - To expand their schedule
      * Allows late evening Friday and Saturday Testing
* **Institutional Advancement** – Susan Sealy
  + Annual Intern Employee Campaign
    - Over $31,000 raised
    - 53 members of 1% club
  + Faculty and Staff Development grants
    - Apply in the online portal
    - Deadline February 14th
* **Institutional Effectiveness** – Amelia Mills
  + SACSCOC request submitted for Massage Therapist program
    - Certificate of Credit
    - To begin Fall Semester 2023
  + Quality Enhancement Plan (QEP)
    - Student Online Success (SOS)
      * To undergo second round of piloting
      * Begins Spring Semester 2023
* **Campus Operations** – Tommy Wilson
  + Installation of Access Centegix Crisis Alert System is complete
  + Upgrades of security Cameras are complete
  + Culinary Construction Project is progressing
  + Roofing project for the South Campus is in its final stages

Old Business – None

New Business – None

***Adjourn****: There were no other business for discussion. Upon appropriate motion and second, the Board adjourned at 1:30 p.m. The date of the next Board meeting is scheduled for March 28, 2023. Minutes respectfully submitted by Ms. Shanell Scott, President’s Office.*