



## **CTC Procedure: Academic Council**

### **Purpose**

The Academic Council is a college-wide advisory council whose primary responsibility is to review proposals related to academic matters at the request of the Vice President of Academic Affairs. The Academic Council may review and provide feedback on institutional curriculum improvements, accreditation concerns, revisions of academic policies and procedures, library/media services, faculty support services, advisory committee services, and new academic policies and procedures before review by the President's Leadership Team. Other matters may be brought before the Academic Council that may indirectly affect academic affairs.

### **Members**

The Vice President for Academic Affairs serves as Chair for Academic Council. The Council will consist of at least 50% faculty.

The following are members of Academic Council:

One Faculty Member from Each of the Following Areas:

- Technical and Industrial
- Nursing & Allied Health Sciences
- Public Services
- Business and Computers
- General Education
- Economic Development Credit Programs

AND:

- Vice President for Academic Affairs
- Registrar or Asst. Registrar
- Director of Financial Aid
- Dean of the Library
- Academic Deans
- Director of Distance Learning
- Director of Admissions

Members of the Council are selected based on position, or by nomination from his/her supervisor. Faculty members serve on the Council for a term of two years.

### **Meeting Schedule**

Regular meetings of the Academic Council will be set at the beginning of each semester. The Chair may call additional meetings of the Academic Council as necessary.

Approved: TBD

Responsible: Vice President Academic Affairs

Review Date: 2020